



# CITY COUNCIL MINUTES

January 5, 2016

15728 Main Street, Mill Creek, WA 98012 # (425) 745-1891

---

Sean Kelly  
Donna Michelson  
Pam Pruitt  
Brian Holtzclaw  
Vince Cavaleri  
Mike Todd  
Mark Bond

**January 5, 2016**  
**Regular City Council Meeting**  
**6:00 p.m.**

## **CALL TO ORDER BY CITY CLERK**

City Clerk Kelly Chelin called the meeting to order at 6:00 p.m.

## **FLAG SALUTE**

Flag Salute was conducted.

## **OATH OF OFFICE**

City Clerk Kelly Chelin read the oath of office to newly-elected Councilmembers:  
Vince Cavaleri, Mike Todd and Mark Bond.

## **ROLL CALL**

Roll was called by the City Clerk with all Councilmembers present.

## **AUDIENCE COMMUNICATION**

Larry W. (Spelling not confirmed)  
1001 East Marine View Drive

Larry spoke about the Academic Link Outreach program and passed out a draft resolution for the Council to consider.

## **ELECTION OF MAYOR**

City Clerk Kelly Chelin conducted the election of Mayor.

**NOMINATION: Councilmember Bond nominated Councilmember Pruitt for the position of Mayor, Councilmember Cavaleri seconded the nomination.**

**NOMINATION: Councilmember Michelson nominated Councilmember Todd for the position of Mayor, Councilmember Kelly seconded the nomination.**

After no further nominations, the nominations were closed.

Councilmember Todd and Councilmember Pruitt's names were highlighted on the paper ballot and passed out to the Councilmembers for voting.

City Clerk Kelly Chelin counted the votes (with City Manager Polizzotto as witness) and read aloud the votes for Councilmember Todd and Councilmember Pruitt.

Councilmember Todd received 2 votes for the position of Mayor. The 2 votes in favor were Councilmember Michelson and Councilmember Todd.

Councilmember Pruitt received 5 votes for the position of Mayor. The 5 votes in favor were Councilmember Kelly, Councilmember Pruitt, Councilmember Holtzclaw, Councilmember Cavaleri and Councilmember Bond.

#### **OATH OF OFFICE**

City Clerk Kelly Chelin read the oath of office to newly elected Mayor Pam Pruitt.

#### **ELECTION OF MAYOR PRO TEM**

Mayor Pruitt conducted the election of the Mayor Pro Tem.

**NOMINATION: Councilmember Cavaleri nominated Councilmember Holtzclaw for the position of Mayor Pro Tem, Councilmember Kelly seconded the nomination.**

After no further nominations, the nominations were closed.

Councilmember Holtzclaw's name was highlighted on the paper ballot and passed out to the Councilmembers for voting.

City Clerk Kelly Chelin counted the votes (with City Manager Polizzotto as witness) and read aloud the votes for Councilmember Holtzclaw.

Councilmember Holtzclaw received 7 votes for the position of Mayor Pro Tem. The vote was unanimous.

#### **OATH OF OFFICE**

City Clerk Kelly Chelin read the oath of office to newly elected Mayor Pro Tem Brian Holtzclaw.

#### **NEW BUSINESS**

Legislative Update from Representative Mark Harmsworth

Representative Harmsworth discussed priorities and topics for the legislative session with the Council.

City Assignments for 2016

The following agenda summary information was presented:

Pursuant to the City of Mill Creek's Governance Manual, the City Council is to select individual council liaison roles to regional bodies, and community organizations, based upon the desire, qualifications and skills of interested Councilmembers. It is the duty of staff and Council who represent the City to advocate positions that are consistent with City policies, projects and plans.

It is customary for the Council to renew and/or revise liaison appointments at the beginning of a calendar year.

Council reviewed the list and made edits to the assignments.

**MOTION: Councilmember Todd made a motion to accept the 2016 City Assignments List as amended by discussion the Council just had, Councilmember Cavaleri seconded the motion. The motion passed unanimously.**

**CONSENT AGENDA**

Payroll and Benefit ACH Payments in the Amount of \$296,641.24.

*(Audit Committee: Mayor Pro Tem Holtzclaw and Councilmember Todd)*

There were no exceptions by the audit committee.

**MOTION: Councilmember Todd made a motion to approve the consent agenda, Mayor Pro Tem Holtzclaw seconded the motion. The motion passed unanimously.**

**REPORTS:**

Mayor Pruitt reported that she would like to hear from Everett School District before making a decision on the Academic Link Outreach program.

Councilmember Kelly reported that the Park and Recreation Board meeting has been canceled due to the Police Chief reception tomorrow night.

Mayor Pruitt reminded Council to bring their calendars to the next meeting to set a retreat date.

Councilmember Michelson also asked the Personnel Committee to bring their calendars to set up a meeting for the committee.

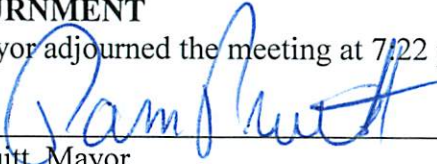
Mayor Pro Tem Holtzclaw reported that he would like a few minutes on the next Council agenda to discuss a report from Snohomish County Tomorrow.

Councilmember Todd reported on the Economic Alliance Snohomish County meeting he attended this morning.

City Manager Polizzotto reported on the "Put Mill Creek on the Map" program. She thanked Planning Specialist Sherrie Ringstad for her work on this great program. Also, she reported that the Interim Police Chief will be holding Police Department Town Hall meetings on February 16 and February 18. Lastly, she reported that the City will be holding a public reception tomorrow night at City Hall to meet the Police Chief candidates.

**ADJOURNMENT**

The Mayor adjourned the meeting at 7:22 p.m.

  
\_\_\_\_\_  
Pam Pruitt, Mayor

  
\_\_\_\_\_  
Kelly M. Chelin, City Clerk